

(Sent via the GovQA Portal to: [108081-68723313@requests.muckrock.com](mailto:108081-68723313@requests.muckrock.com) )

March 19, 2021

Bridget Brululo

Email: [108081-68723313@requests.muckrock.com](mailto:108081-68723313@requests.muckrock.com)

MuckRock News

411A Highland Ave

Dept. MR 108081

Somerville, MA 02144

**RE: REQUEST FOR PUBLIC RECORDS RECEIVED 2/12/2021**

The City Clerk's Office received your public records request on February 12, 2021, via the on-line public records portal. Your request was automatically numbered **#C000083-021221**. You were sent a 5-day/Request for Clarification letter on February 18, 2021. In accordance with RCW 42.56.520 (12), on March 4, 2021, you were provided a copy of the Police Department staff third-party notification letter. Based on the notification requirements within RCW 42.56.520 (12), the City anticipated the release of records on March 19, 2021.

**Summary of your request:**

**Type of Record:** Other/Unknown

**Time frame:** 01/01/2020 – 01/08/2020 **AND** 01/01/2021 – 01/08/2021[See text below]

**Name(s) of Parties:** [Renton Police Department Staff]

**Record(s) Requested:**

*"To Whom It May Concern:*

*Pursuant to the Washington Public Records Act, I hereby request the following records:*

*Records sufficient to show the names, star numbers, respective dates, and the type of time off of all police officers and/or employees who requested any personal time off, vacation days, personal days, furlough days, or any other time off for the dates of, on, or between Jan 1, 2021 and January 8, 2021 AS WELL AS the dates of, on, or between Jan 1, 2020 and January 8, 2020.*

*Ideally, please provide the records in an excel spreadsheet.*

*The requested documents will be made available to the general public, and this request is not being made for commercial purposes.*

*In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.*

*Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.*

*Sincerely,  
Bridget Brululo"*

**CITY RESPONSE:**

**Request for Clarification and Interpretation No 1 - 2/18/2021.**

The request states:

*"Records sufficient to show the names, star numbers, respective dates, and the type of time off of all police officers and/or employees who requested any personal time off. . ."*

The City has interpreted the entire request to be for time off records relating to all employees within the Renton Police Department for the requested time period. If this is not correct, please clarify your request and the City will address the clarification in a subsequent installment.

***As of today, March 19, 2021, you have not provided a response to the City's Request for Clarification.***

**FIRST AND FINAL INSTALLMENT.**

The City provides the following records in response to your request, without exemption and/or redaction:

1. Excel Workbook Titled: PD Hours 1-1 thru 1-8-2020 & 2021

The records have been made available through the Public Records Center, where the files can be downloaded and saved to your computer system at no charge. Please verify the records have been successfully saved to your computer system. Review of the records for installments must be made within 30 days of notification of availability or the request can be closed. Click the link below this message to login to the Public Records Center and retrieve the records. [Public Records Request - C000083-021221](#)

Without further clarification, and with the records provided via the link above, the City believes that this fulfills your public records request. If you are requesting additional records, please let me know. Thank you.

Sincerely,  
Melissa McCain, MMC, CPRO  
Deputy City Clerk